

**VILLAGE HALL
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
WEDNESDAY, JULY 6, 2026
SPECIAL MEETING MINUTES #26-02
CALL TO ORDER, ROLL CALL**

Present: Mayor Richard Schiefer
Marianne Marshall

Trustee Dawn Ross
Trustee Brandon Ponce
Trustee Nick Timmons

Absent:

Kathy Becker
Trustee George Gavlick
Trustee Derek Ashoff

Quorum present
Meeting called to order at 6:01pm

I. APPROVAL OF AGENDA:

1. Trustee Ross made a motion to approve the Special Meeting agenda 26-02 for July 6, 2026.
Trustee Timmons seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

Appointment of the new Village Clerk Jenifer Basarich.

Trustee Ponce made a motion to accept the new clerk, Trustee Timmons seconds, roll call vote, motion passed.

Mayor Schiefer read the official oath and Jennifer Basarich is the New Village Clerk.

After the oath was signed the Mayor asked the Board to approve Jennifer Basarich be added to the signature cards at the bank so she can officially sign checks for the Village.

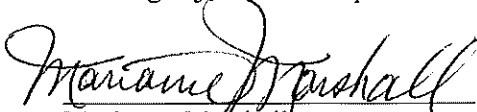
Trustee Timmons made a motion to approve that Jennifer be added to the signature cards at the Bank, Trustee Ponce seconds. Roll call vote, all in favor, motion passed.

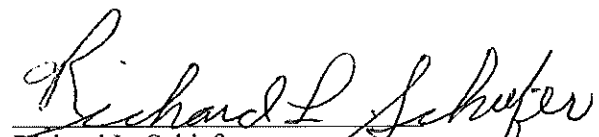
III. OPEN TO PUBLIC:

IV. ADJOURNMENT:

- A. Trustee Ponce made a motion to adjourn. Trustee Ross seconds. Voice call vote, all in favor, motion passed.

Meeting adjourned 6:10 p.m.


Marianne Marshall


Richard L. Schiefer