

**VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, JANUARY 21, 2026  
REGULAR MEETING MINUTES #26-02  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present      Mayor Richard Schiefer  
                  Clerk Kathy Becker

Trustee Dawn Ross  
Trustee Nick Timmons  
Trustee George Gavlick  
Trustee Derek Ashoff

Absent:

Quorum present

Meeting called to order at 6:30 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Ashoff made a motion to approve minutes 26-01 for January 7, 2026. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
2. Trustee Ross made a motion to approve the agenda 26-02 for January 21, 2026. Trustee Ashoff seconds. Trustee Gavlick added a closed session to the agenda to discuss the police department. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

**III. OPEN TO PUBLIC:**

**IV. TREASURER REPORT:**

**V. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Timmons stated that the ride company for the homecoming has not been locked in, but they have been contacted to confirm the dates. The beer distributor has been contacted, and they will also send a list of food trucks that have participated in other festivities. There is a 1 band that is interested in the homecoming.

**B. WATER AND SEWER:**

1. Trustee Gavlick made a motion to approve the purchase of a new replacement of a fire hydrant on Greenberg & Napoleon in the amount of \$3100. Trustee Timmons seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick stated that he will be having a committee meeting to discuss water & sewer rate increases.

**C. POLICE:**

1. Trustee Ashoff had nothing to report.

**D. ORDINANCE AND FINANCE:**

1. Trustee Ross had nothing to report.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Timmons made a motion to approve the application process or the ACT grant for ADA improvements for the Activity Center. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

**F. STREETS AND LANES/MOTOR FUEL TAX**

1. Trustee Timmons made a motion to approve the application process for the MEP RD PEP grant for FY2026. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

**VII. REPORTS:**

- Engineer Report-Nothing to report.
- Village Attorney-Attorney Craney stated that stop signs that we are wanting to add does not have to be an ordinance, but we can put them into a resolution. He will contact Juneau & Associates regarding the study for the placement of the signs.
- FOIA request- Nothing to report.
- Building Inspector- Nothing to report
- Planning Commission-Nothing to report.
- Zoning Officer- Nothing to report.
- Public Works- EJ reported that Visu-Sewer started on the camera and jetting of the sewer lines on Tuesday, and they found an old manhole that was already existing that we did not know we had. The city of Highland will be doing some maintenance, and they will all be under a boil order, so EJ is switching to Bond-Madison to feed those water lines until the boil order is lifted. They have the trucks ready for the weather that is forecasted for the weekend and will pre-salt the roads.

**VIII. OLD BUSINESS:**

**IX. NEW BUSINESS:**

**X. CLAIMS:**

- Trustee Gavlick made a motion to approve the claims in the amount of \$20,740.51 Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

**XI. OPEN TO PUBLIC:**

**XII. CLOSED SESSION:**

Trustee Gavlick made a motion to go into Closed Session for the purpose of discussion the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Ashoff second. Voice call vote all in favor, motion passed.

**XIII. OPEN SESSION:**

No action taken.

**XIV. ADJOURNMENT:**

- Trustee Gavlick made a motion to adjourn. Trustee Ross seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 7:27 p.m.

Kathy Becker  
Kathy Becker, Clerk

Richard L. Schiefer  
Richard Schiefer, Mayor