

**VILLAGE HALL
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
WEDNESDAY, NOVEMBER 19, 2025
REGULAR MEETING MINUTES #25-23
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present Mayor Richard Schiefer
 Clerk Kathy Becker

Trustee Dawn Ross
Trustee Derek Ashoff
Trustee Nick Timmons
Trustee George Gavlick

Absent:

Quorum present

Meeting called to order at 6:30 pm

I. APPROVAL OF AGENDA:

1. Trustee Gavlick made a motion to approve minutes 25-22 for November 5, 2025. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to approve the agenda 25-23 for November 19, 2025. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

1. Sue Petty presented the board with a certificate from Congress woman Mary Miller's office recognizing the Village for 150 years of incorporation.

III. OPEN TO PUBLIC:

IV. TREASURER REPORT: October treasurer report was issued to the board.

V. COMMITTEES:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Zach Henrick stated that he will pick up the ornaments from the school next week for the magical Christmas in the Village, he has 20 parade entries and about 200 kids signed up for presents from Santa. The parade line-up starts at 4pm on December 6th.

B. WATER AND SEWER:

1. Trustee Gavlick asked that Sewer Plant Aeration System cleaning be removed from the agenda for now.

C. POLICE:

1. Trustee Ashoff stated that the school has 6 families for the shop with a cop program. Discussion ensued. Trustee Ashoff made motion to approve \$3,000 to donate to the program to be paid out of the homecoming account. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
2. Mayor Schiefer stated that the new police Chief is set to start on December 8th.

D. ORDINANCE AND FINANCE:

1. Trustee Gavlick made a motion to donate \$500 to the St Jacob Fire Department Ladies Auxiliary for their annual sausage breakfast. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to approve a 4.9% increase for the 2026 tax levy. Trustee Timmons seconds. Roll call vote, all in favor, motion passed.

E. PUBLIC GROUNDS & BUILDINGS:

1. Trustee Timmons stated the hail damage we had from a storm; the Activity Center and Village Hall have been replaced. The insurance company approved \$9,601.56 for the pump house replacement. Trustee Timmons stated that the estimate is \$14,560 with a difference of \$4958.44. Trustee Timmons made a motion to approve up to \$6,000 to replace the pump house roof. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.
2. Cameras for the mill pond restrooms tabled to next meeting.
3. Residents from Jessica Drive attended the board meeting with concerns. Brian Goodfield stated that before the subdivision was developed the village planted trees along the property to block the sewer lagoons and later cut down. He presented some before and after pictures. He stated that the new fence being installed is a chain link and does not block the view of the public works grounds. The residents would like a barrier to block the view. Discussion ensued. Trustee Timmons suggested slates be inserted in the chain link fence. The board will consider after fence is completed.

F. STREETS AND LANES/MOTOR FUEL TAX

1. Residents from Jessica Drive addressed the board about some of the sidewalks that need to be addressed. Trustee Timmons asks EJ to make list of the sidewalks that are in need of repair.
2. Residents from Jessica Drive asked about the road needing resealed. Trustee Timmons stated that he met with EJ and our engineer Bob Massa last week regarding the street. Discussion ensued. Trustee Timmons stated that he is working on this, but it will be next spring.

VII. REPORTS:

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report
- E. Planning Commission-Nothing to report.
- F. Zoning Officer- Nothing to report.
- G. Public Works- EJ stated they installed the leaf vac and have started picking up leaves. He stated that he wants to sweep the streets before snowplows are needed. They will be working on hanging Christmas lights next week with help from the City of Troy for the light pole decorations.

VIII. OLD BUSINESS:

1. Trustee Timmons raised the question regarding the 2 open seats on the board, stating that there were 2 people who stated that they would join the board and Mayor

Schiefer has not returned their calls. Timmons stated that he is tired of working multiple roles and urges along with other board members for the role to be filled. Mayor Schiefer stated that he has spoken with a person that works for another city's water department for a position and hopes to have an answer by next meeting. Discussion ensued. Mayor Schiefer stated that it's his privilege as mayor to appoint who he wants.

IX. NEW BUSINESS:

X. CLAIMS:

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$16,438.82. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.


XI. OPEN TO PUBLIC

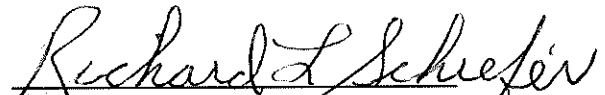
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XII. ADJOURNMENT:

- A. Trustee Gavlick made a motion to adjourn. Trustee Ross seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 7:31 p.m.


Kathy Becker, Clerk


Richard Schiefer, Mayor