

**VILLAGE HALL  
213 N. DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, SEPTEMBER 16, 2020  
REGULAR MEETING MINUTES #20-18  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer  
Clerk Kathy Becker  
Chief Gary Kukla  
Trustee Tim Elliott  
Trustee Jamie Runion  
Trustee George Gavlick  
Trustee Bobby Ross

Absent: Trustee Guideon Richeson

Quorum present  
Meeting called to order at 6:30 pm

**I. APPROVAL OF MINUTES AND AGENDA**

1. Trustee Gavlick made a motion to approve the minute's 20-17 for September 5, 2020. Trustee Elliott seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to approve the agenda 20-18 for September 16, 2020. Trustee Elliott seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

1. Mayor Schiefer announced that CSX railroad contacted him and said that the railroad crossing will be closed for repairs September 29, 2020 thru October 2, 2020. He thanked everyone who has called CSX to get the crossing repaired.

**III. OPEN TO PUBLIC:**

**IV. TREASURER REPORT:**

1. Treasurer was not present. The reports for April – July were presented to the board. Tabled to next meeting.

**IV. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Runion presented the board with a quote for a bench to put next to the Village hall for the little library. She stated that the bench is 6ft long and is weatherproof. She stated that they will be repainting the library the St. Jacob School colors. Trustee Runion suggested that the funds come out of the homecoming account. Trustee Gavlick made a motion to purchase the bench in the amount of \$481.81 and the funds come out of homecoming. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**B. WATER AND SEWER:**

1. Trustee Elliott had nothing to report.

**C. POLICE:**

1. Chief Kukla stated he would like to hire Brendan Wright as a part time officer. Brendan is also an officer at SWIC. This would put coverage back to 7 days a week, day, and night. Trustee Gavlick made a motion to hire Brendan Wright as a part time officer at \$16 per hour. Trustee Ross second. Roll call vote, all in favor, motion passed.
2. Chief Kukla stated that Justin Hewitt has accepted the position as the new SRO officer for Triad and will be at the St. Jacob and Marine grade schools. He will also work as an officer for the police department night and weekends.
3. Chief Kukla reported since the last minute they 102 calls, issued 16 citations and collected \$1,159 in fines.

**D. ORDINANCE AND FINANCE:**

1. Ken Loy presented the 2019-2020 audit. The full audit is available on the St Jacob website. Trustee Ross made a motion to approve the audit. Trustee Runion seconds. Roll call vote, all in favor, motion passed.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Nothing to report.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Trustee Richeson not present.
2. Mayor Schiefer reported that the public works guys have been working on sealing cracks in the streets.

**V. REPORTS:**

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report.
- C. FOIA request-Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer- Nothing to report.
- G. Public Works-

**VI. OLD BUSINESS:**

1. Chief Kukla stated that Officer Jeff Souders submitted his resignation.

**VII. NEW BUSINESS:**

1. Trustee Runion stated that she has been getting calls regarding trick or treating this year. Discussion ensued. The board's opinion is Halloween as usual.

**VIII. CLAIMS:**

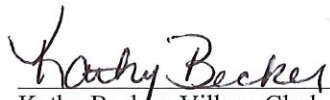
- A. Trustee Ross made a motion to approve the claims in the amount of \$29,029.92. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

**IX. OPEN TO PUBLIC:**

**X. ADJOURNMENT:**

- A. Trustee Ross made a motion to adjourn. Trustee Gavlick seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:01 p.m.  
The next meeting will be October 7, 2020

  
Kathy Becker, Village Clerk

  
Richard Schiefer, Mayor