VILLAGE HALL

213 N. Douglas

PRESIDENT AND BOARD OF TRUSTEES WEDNESDAY, DECEMBER 6, 2017 REGULAR MEETING MINUTES #17-23

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present

Mayor Richard Schiefer

Village Clerk Kathy Becker

Trustee George Gavlick

Trustee Mark Eilers

Trustee Guideon Richeson

Absent:

Trustee Chris Tolbert Trustee Bobby Ross

Quorum present

Meeting called to order at 6:30 pm.

I. APPROVAL OF MINUTES AND AGENDA

- 1. Trustee Richeson made a motion to approve the minute's 17-22 for November 15, 2017. Trustee Eilers seconds the motion. Roll call vote, all in favor, motion passed.
- 2. Trustee Richeson made a motion to approve agenda 17-23 for December 6, 2017. Trustee Eilers seconds the motion.
- II. COMMUNICATIONS: Mayor Schiefer appointed Timothy Elliott as Trustee. Trustee Gavlick made a motion to approve the appointment of Timothy Eillott as Trustee. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

III. OPEN TO PUBLIC:

IV. HOMECOMING REPORT

1. Mayor Schiefer reported that he has 4 people that committed to volunteering for the committee next year.

V. TREASURER REPORT:

1. Treasurer report for October presented to board. Trustee Gavlick made a motion to approve the report. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

COMMITTEES:

- A. COMMUNITY DEVELOPMENT/HEALTH:
 - 1. Nothing to report.
- B. WATER AND SEWER
 - 1. Trustee Tolbert not present.
 - Trustee Richeson made a motion to approve the 2018 contract with Certop, Inc. as independent contractor as public water supply operator. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
- C. POLICE:
 - 1. Trustee Eilers stated that new Police car should be in service by Christmas.
 - 2. Police activity report.

Department Activity report for August 18 thru September 7, 2017.

3 Traffic Stops

1 Traffic Citations

2 Assist other Agency

1 Child Custody Dispute

1 Loud Music

- 3. Digiticket Ordinance citations to be removed from the agenda.
- D. ORDINANCE AND FINANCE
 - Trustee Richeson made a motion to approve the agreement between the St Jacob Lion's and the Village for the donation of \$85,000 to remodel the Activity Center. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
 - 2. Trustee Gavlick made a motion to approve Ordinance 17-593 2017 Tax Levy. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

E. PUBLIC GROUNDS & BUILDINGS

- 1. Leasing property to Aebischer/Richeson Funeral Home tabled to next meeting.
- 2. Cleaning of the Activity Center tabled to next meeting.
- F. STREETS AND LANES/MOTOR FUEL TAX:
 - 1. Dump truck tabled to next meeting.
 - 2. Discussion ensued regarding the resurfacing of Jessica Drive in Country Meadows. Trustee Richeson made a motion to approve the bid of \$16,065 from Corrective Asphalt Materials. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

IV. REPORTS:

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report
- C. FOIA request-Nothing to report
- D. Planning Commission-Nothing to report
- E. Zoning Officer-Nothing to report
- F. Building Inspector-Nothing to report

VI. OLD BUSINESS:

VII. NEW BUSINESS:

VIII. CLAIMS:

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$41,915.53. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
- B. Trustee Richeson made a motion to approve the payout to Royal Office Products in the amount of \$16,301.64. Trustee Eilers seconds. Roll call vote, all in favor, motion passed.

IX. OPEN TO THE PUBLIC:

X. ADJOURNMENT:

A. Trustee Richeson made a motion to adjourn. Trustee Eilers seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:23 p.m.

The next meeting will be December 20, 2017 at 6:30 pm at the Village Hall.

ny Becker, Village Clerk Richard Schiefer, May