

THE ACTIVITY CENTER
108 N. Douglas
PRESIDENT AND BOARD OF TRUSTEES
THURSDAY, June 15, 2017
REGULAR MEETING MINUTES #17-12

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present	Mayor Richard Schiefer	Trustee George Gavlick
	Utility Billing Clerk Carla Zobrist	Trustee Guideon Richeson
	Chief Steve Howe	Trustee Chris Tolbert
	Attorney Andy Carruthers	Trustee Bobby Ross
		Trustee Mark Eilers

Absent: Trustee Pattie Beil
Village Clerk Kathy Becker

Quorum present
Meeting called to order at 7:00 pm.

I. APPROVAL OF MINUTES AND AGENDA

1. Trustee Richeson made a motion to approve the minute's 17-11 for June 1, 2017. Trustee Ross seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve agenda 17-12 for June 15, 2017. Trustee Eilers seconds the motion. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

III. OPEN TO PUBLIC:

IV. HOMECOMING REPORT-

1. Mayor Schiefer stated that the next homecoming meeting is on June 19, 2017 at 6:30 p.m.

V. TREASURER REPORT:

VI. COMMITTEES:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Trustee Beil not present.

B. WATER AND SEWER:

1. Trustee Tolbert reports he had asked Chase Riddle to get Well House bids. Utility Billing Clerk states that she had contacted 3 construction services and should have the bids next week.

C. POLICE:

1. Trustee Eilers would like to discuss further in close session regarding the hire of a part time Police Officer.
2. Chief Howe asked to purchase 2 Brothers brand digiticket printer kits, verbal price of \$736.00 per kit with \$40 shipping. Howe reports that the Village already has \$308.00 in the e-citation fund. Trustee Gavlick made a motion to purchase 2 digiticket kits not to exceed \$1500.00. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
2. Chief Howe reported that the weeks of May 18, 2017-June 1, 2017.

4 Traffic Stops	2 Traffic Citations
2 Welfare Checks	1 Neighborhood Dispute
1 Loud Music	3 Assist Other Agency
1 Child Custody Dispute	

D. ORDINANCE AND FINANCE

1. Attorney Carruthers discusses the 2017-2018 Annual Appropriation Budget Ordinance #17-585. Trustee Gavlick would like to make a motion to adopt the 2017-2018 Annual Budget Ordinance. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick would like to make a motion to approve the Prevailing Wages Ordinance #17-586 as presented by Attorney Carruthers. Trustee Tolbert seconds. Roll call vote, all in favor, motion passed.

E. PUBLIC GROUNDS & BUILDINGS:

1. Trustee Ross reports he has 1 bid for the Activity Center Roof and no response back from the others. \$500/deductible and Insurance to cover the rest. Trustee Richeson would like to get more bids. Tabled to next meeting.
 2. Trustee Richeson reports Douglas St. looks good and the additional \$4,650.00 was to stripe at RT 40 & Douglas and additional asphalt by the car wash, Lucky Rooster and Schmidt Lane.
 3. Hiring of full time employee to be discussed in further during closed session.
- F. STREETS AND LANES/MOTOR FUEL TAX:
1. Bob with Juneau states that Transportation Alteration Program application will be submitted on Monday.
 2. Trustee Richeson would like to make a motion to change order for Schmidt Lane for the new total of \$146,358.04. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

IV. REPORTS:

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Reminder to Trustee Eilers to take OMA Training On-Line.
- C. FOIA request-Nothing to report.
- D. Planning Commission-Nothing to report.
- E. Zoning Officer-Attorney to look into the L&L Vending Business.
- F. Building Inspector-Nothing to report

VII. OLD BUSINESS:

1. Mr. Willis will be starting his Eagle Scout project on 6/25/17. Carla Zobrist to call in Julie locates and order the poles for the Activity Center.

VIII. NEW BUSINESS:

1. Discussion on Trustee cell phones. Trustee Tolbert happy to give phone to Chase Riddle.
2. Chief Howe would like to go ahead and order the police officers 1 polo, \$404 for a total of 8 shirts. If the officers would like more than 1 they can pay for the additional themselves. Chief to go ahead and order.

IX. CLAIMS:

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$51,634.75. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
- B. Trustee Gavlick made a motion to approve the 2 payouts to Southwestern Construction Services, Inc. in the amount of \$8,442.63 & \$74,022.45. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

X. OPEN TO THE PUBLIC:

- XI. CLOSED SESSION:** Trustee Richeson moved to go from open to closed session for the purpose of discussion the appointment, employment, compensation, discipline, performance or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Eilers seconds, voice call vote, 4 ayes, 1 nay Trustee Ross motion passed.

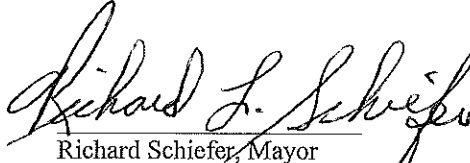
XII. OPEN SESSION:

1. Trustee Eilers made a motion to give Chief Howe permission to hire Tony Manley as a part time Police Officer. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
2. Trustee Ross made a motion to hire Matt Mowe as a Full Time Employee pending passing the drug test & physical at the rate of \$18.00 per hour. Trustee Eilers seconds. Roll call vote, 4 ayes, 1 abstain Trustee Gavlick, motion passed.
3. Trustee Ross made a motion to give both Curtis Kinnick and Chase Riddle a \$0.50 merit increase. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
4. Attorney Carruthers to draw up papers re: the job description for a Public Works Coordinator.

XIII. ADJOURNMENT:

- A. Trustee Richeson made motion to adjourn. Trustee Eilers seconds. Voice call vote, all in favor, motion passed. Meeting was adjourned 8:52 p.m.
The next meeting will be July 6, 2017 at 7:00 pm


Carla Zobrist, Utility Billing Clerk


Richard Schiefer, Mayor