

**THE ACTIVITY CENTER  
108 N. Douglas  
PRESIDENT AND BOARD OF TRUSTEES  
THURSDAY, September 15, 2016  
REGULAR MEETING MINUTES #16-18**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee Guideon Richeson
	Utility Billing Clerk Carla Zobrist	Trustee Pattie Beil
	Superintendent Shawn Fohne	Trustee George Gavlick
	Chief Jeff Souders	Trustee Chris Tolbert
	Trustee Bobby Ross	Trustee Steve Howe

Absent: Village Clerk Kathy Becker

Quorum present.

Meeting called to order at 7:00 pm.

**I. APPROVAL OF MINUTES AND AGENDA**

1. Trustee Richeson made a motion to approve the minute's 16-17 for September 1, 2016. Trustee Beil seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve agenda 16-18 for September 15, 2016. Trustee Howe seconds. Roll call vote, all in favor, motion passed

**II. COMMUNICATIONS:**

Richard Schmidt announces the Jakey in June profit of \$9462. The intentions of the Officers of St Jacob BBQ Society is to donate \$9000.00 to the Village of St Jacob for the St Jacob Activity Center kitchen renovation project.

**III. OPEN TO PUBLIC:**

Nicholas Dugan with Highland Boy Scout Troop #1040 would like to do his Eagle Scout project in St. Jacob by adding a flag pole behind each welcome sign and do landscaping around them.

**IV. HOMECOMING REPORT:**

Chris McCulley, 2016 Chairperson of Homecoming states the profit of \$12,270.13 from this year's homecoming, which had a small committee. She also thanked the fire dept., police dept., and village workers for their help in the parade route change. Thanked all the committee members and volunteers that helped with the homecoming. Thanks to the Lions for their donation back to the homecoming. Chris M. would still like to be on the committee but wishes to step down from the Chair position. We have had someone come forward and ask if she could chair 2017 Homecoming, but Rich is waiting to speak with her first before announcing her name.

**V. TREASURER REPORT:**

**VI. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Beil states Christmas in the Village is set for Dec. 2, 2016 and that she will start working on that soon.

**B. WATER AND SEWER:**

1. Joe Bushur passed out bid information and pictures regarding his sewer issue he had in August. Trustee Tolbert states that he spoke with a few people in Troy and Marine who say yes they would pay for the damages if it was in their town. Trustee Richeson spoke with the Mayor of Troy and he

said no they would not cover the damages. Trustee Richeson made a motion to table this until he can look into more information on this issue, Trustee Beil seconds. Roll call vote, all in favor, motion passed. Trustee Ross asked if our Attorney was aware of Bushur issue and whether or not there is a problem with the line. Superintendent Fohne states that there is a shallow belly in the line but did not feel that was the issue of the sewer back-up.

**C. POLICE:**

1. Chief Souders reported that the siren is up and working and that only 1 out of the 4 are working and he is waiting on a bid to get the other 3 fixed that are not working.

**D. ORDINANCE AND FINANCE**

1. Trustee Gavlick stated that they have crossed the first hurdle and are meeting with USDA Rep. on Tues. at 3 p.m. to go over the application and start the process.
2. Trustee Gavlick states the Chicken Ordinance is set to expire. Discussed to get new permanent Ordinance drawn up for next meeting.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Ross has nothing to report. Superintendent Fohne reports that the benches are falling apart at the Mill Pond and states we need to look into getting new ones to replace the old ones.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Trustee Richeson has nothing to report.

**IV. REPORTS:**

- A. Public Works-Shawn reported that Michael Junker turned in his 2 week notice and that his last day is September 23, 2016, and he already had planned to be off work today and tomorrow. They poured concrete on Napoleon, but not finished with the dirt work yet. He is working on Meter reads now. Still waiting on an exact date that Greg will be returning back to work. They have approx. 4 water taps coming up. Working on the lift station with the 3 vendors, V, R&M and Alert.
- B. Engineer Report-Nothing to report.
- C. Village Attorney- Nothing to report
- D. FOIA request-Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Building Inspector-Nothing to report

**VII. OLD BUSINESS:**

Status on the street light from Ameren, Kathy was in touch with them, but is out of town right now.

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Trustee Beil made a motion to approve the claims in the amount of \$29,976.62. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

**X. OPEN TO THE PUBLIC:**

1. Joe Bushur states nothing is wrong with his personal water line/tap, nothing wrong with his lines on his part per what Superintendent Fohne had said. City owned line is what the problem is, not his lines. Trustee Richeson said he would just like to look into this issue further as he just brought the bid information to them tonight at the meeting.

- XI. CLOSED SESSION:** Trustee Richeson moved to go from open to closed session for the purpose of discussion the appointment, employment, compensation, discipline, performance or dismissal of specific employees. (5 ILCS 120/2© 1). Trustee Tolbert seconds. Voice call vote, 5 ayes, 1 nays, Trustee Ross, motion passed.

**XII. OPEN SESSION: 8:26p.m.**

Trustee Gavlick made a motion to allow Shawn to extend an offer for part time position to Doug Fuhler starting at \$12.00/hour. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

- A. Trustee Richeson states they need to ask Michael Junker to attend next meeting at closed session for an exit interview, if he wishes to attend.

**XIII. ADJOURNMENT:**

A. Trustee Ross made motion to adjourn. Trustee Howe seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 8:29 p.m.

The next meeting will be October 6, 2016 at 7:00 pm

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Carla Zobrist, Utility Billing Clerk

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Richard Schiefer, Mayor