

**THE ACTIVITY CENTER  
108 N. Douglas  
PRESIDENT AND BOARD OF TRUSTEES  
THURSDAY, December 3, 2015  
REGULAR MEETING MINUTES #15-23**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee Steve Howe
	Village Clerk Kathy Becker	Trustee George Gavlick
	Superintendent Shawn Fohne	Trustee Chris Tolbert
	Trustee Bobby Ross	Trustee Pattie Beil
	Officer Dan Gilmer	Trustee Guideon Richeson

Absent: Chief Jeff Souders

Quorum present.

Meeting called to order at 7:00 pm.

**I. APPROVAL OF MINUTES AND AGENDA:**

1. Trustee Richeson moved to approve the minute's #15-22 for November 19, 2015. Trustee Howe seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made motion to approve agenda #15-23 December 3, 2015. Trustee Howe seconds the motion. Roll call vote, all in favor, motion passed

**II. COMMUNICATIONS:** Clerk Becker introduced Officer Dan Gilmer to the board.

**III. OPEN TO PUBLIC:**

**IV. HOMECOMING REPORT:** The contract with Premier Rides and a contract with Black Top Boulevard Band was presented to the board and approved.

**V. TREASURER REPORT:**

**VI. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Beil stated that the new Christmas lights for Douglas St came in and the guys have them up. The new Santa suit came in for the Christmas in the Village and Greg Koberna will be Santa. The St Jacob Lions will volunteer to do the coffee & popcorn.

**B. WATER AND SEWER:**

1. Nothing to report.

**C. POLICE:**

1. Trustee Howe report that The New World software was installed in the Police Computer this week and should go live next week. Trustee Howe will be available for help with training.
2. Officer Gilmer reported that there has been a lot of IRS scams going on again otherwise it has been quiet.

**D. ORDINANCE AND FINANCE**

1. Trustee Gavlick reported that he will have a committee meeting after the holidays regarding the options of a new software system.

**E. PUBLIC GROUNDS & BUILDINGS:**

- 1 Discussion ensued regarding the Country Meadows HOA wanting to disband the association and Mayor Schiefer explained that our Attorney stated that we are not obligated to assume the responsibility of the grounds. Mayor Schiefer recommended that they have a meeting to discuss if everyone is in agreement with the disbanding.
2. Trustee Ross to have a committee meeting December 9<sup>th</sup> at 5:30 pm at the Village Hall to meet with Jamie Henderson to review the New Village Hall plans.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Mayor Schiefer stated his concern about 5<sup>th</sup> and Fern streets, Shawn explained that Bob Massa has the repairs in the 2016 MFT program.

**IV. REPORTS:**

- A. Public Works-Shawn reported that they have been busy picking up the leaves that residents have been putting out, putting up the Christmas decorations and several Julie locates. They will be working on some more water taps and doing maintenance on equipment.
- B. Engineer Report-Nothing to report
- C. Village Attorney- Nothing to report
- D. FOIA request-Nothing to report
- E. Planning Commission- Nothing to report
- F. Zoning Officer-There is a hearing on December 14<sup>th</sup> for Brian Simmons rezoning.
- G. Building Inspector-Keith will have a year-end report available at next meeting.

**VII. OLD BUSINESS:**

- A. Trustee Beil asked the update on the property owned by Nizolek located on Main St. Mayor Schiefer stated that we have granted an extension on the court date, Ms. Nizolek has retained an attorney regarding the possibility of demolition.
- B. Trustee Gavlick questioned the update on Nic Frey's ordinance violations. Clerk Becker stated that Attorney Carruthers said it was scheduled for court on January 12, 2016.

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$33,696.70. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

**X. OPEN TO THE PUBLIC:**

**XI. ADJOURNMENT:**

- A. Trustee Ross made motion to adjourn. Trustee Howe seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 7:31 pm  
The next meeting will be December 17, 2015 at 7:00 pm

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Kathy Becker, Village Clerk

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Richard Schiefer, Mayor