

**VILLAGE OF ST. JACOB  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
THURSDAY, NOVEMBER 21, 2013  
REGULAR MEETING MINUTES #13-24**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer  
Kathy Becker, Village Clerk  
Trustee Bobby Ross  
Trustee Matt Muzzey  
Trustee George Gavlick  
Trustee Chris Tolbert  
Trustee Pattie Beil  
Trustee Jeni Zahn

Quorum present.

Meeting called to order at 7:30 pm.

**I. APPROVAL OF MINUTES AND AGENDA:**

- A. Trustee Muzzey moved to approve the minute's #13-23 for November 7, 2013. Trustee Beil seconds the motion. Roll call vote, all in favor, motion carried.
- B. Trustee Zahn moved to approve the agenda #13-24 for November 21, 2013. Trustee Ross seconds the motion. Roll call vote, all in favor, motion carried.

**II. COMMUNICATIONS:**

- A. Randy Capelle, owner of The Tow Bar stated that he would like to put in Video Gaming machines and understands the Village has an ordinance prohibiting gambling. He asked the board to amend the ordinance and adopt an ordinance to allow gaming.
- B. David Cassen with the Tri-Township Library in Troy appeared before the board. The library is wanting to expand the library district boundaries to include St. Jacob. This will be on the ballot in April. He then stated that the tax rate would be an increase of .1903% on property taxes.

**III. OPEN TO PUBLIC:**

- A. Robert Evans stated he thought the Video Gaming would be a good thing.
- B. Captain Paul Cates gave his resignation effective immediately. Mayor Scheifer thanked Cates for his service.

**IV. COMMITTEES:**

**A. COMMUNITY DEVELOPING/HEALTH:**

- 1. Trustee Gavlick reported that everything is on track for Christmas in the Village and the stockings will be stuffed on December 4<sup>th</sup>, 2013.
- 2. Trustee Gavlick reported that the Community Development/Health and Public Grounds and Buildings had a committee meeting and suggested that a special Committee should be formed to address the ADA Evaluation and Transition Plan.

**B. WATER AND SEWER:**

- 1. Trustee Ross stated we will wait until we have further input from Juneau Engineering regarding the water tower.
- 2. Trustee Ross stated that ADS is here this week installing the new aeration system and should be completed by Friday, November 22, 2013.
- 3. Tim Biggins stated that the air pump is in but still waiting on a few more parts to install.

**C. POLICE:**

1. Discussion ensued to hire 2 new part time Police Officers. Trustee Beil made the motion to hire Michael Radosevich and Christopher Bardill. Trustee Muzzey seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to accept the resignation of Captain Paul Cates. Trustee Beil second the motion. Roll call vote, all in favor, motion passed.

**D. ORDINANCE AND FINANCE:**

1. Discussion on forensic audit ensued and will have to wait until the regular audit is finished
2. Discussion ensued in regards to the employee yearly raises. Tabled to next board meeting.
3. Discussion ensued as to the employee Christmas bonuses. Tabled to next board meeting.
4. Discussion of Tax Levy for 2014 to keep at 5% or change. Trustee Beil made a motion to approve the 2014 Tax Levy for 5%. Trustee Zahn seconds. Roll call vote, all in favor, motion passed.
5. Discussion ensued on Gaming Video Ordinance and amending The Code Ordinance and Permitting Video Gaming for the Village of St. Jacob. Trustee Zahn made to a motion to approve the ordinance 2013-543 to repeal current Gaming Video Ordinance. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
6. Discussion ensued on updating the current handbook policies and was tabled until next meeting. Ordinance & Finance will schedule a committee meeting for November 25, 2013.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Tolbert reported his committee had a meeting in regards to the fire alarm panel. He said we need to talk to the building inspector regarding code and what is required. He then stated that the committee came to an agreement to strike the microphones for the meeting room from the agenda.
3. Trustee Tolbert suggested that we have a proper recognition for all the people who donated and worked on the Pavilion at the Mill Pond project.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Nothing new on street signage. Tabled to next meeting.
2. No action on the status of Napoleon & 6<sup>th</sup> Street ground work.
3. Nothing new on replacement of street signs. Tabled to next meeting.
4. Discussion ensued on old tractor. Tabled to next meeting.

**V. REPORTS:**

- A. Public Works Superintendent Report- Aeration system installation going well and should be completed by Friday. The Christmas tree and decorations will be put up next week. Tim purchased new led lights for the tree.
- B. Engineer's report-Charlie Juneau introduced himself and his company along with another engineer Bob Masa. Mr. Juneau stated that Juneau & Associates has been the St Jacob engineer in the past. His company works in a lot of small towns and they help towns get money for projects. They also have had success in getting lower percent interest rates on loans for projects.
- C. Village Attorney-Nothing to report.
- D. FOIA request—One new FOIA was reported.
- E. Homecoming-Mayor Schiefer presented the list of names he would like to appoint as the Homecoming Committee to the board. Trustee Tolbert made a motion to accept, second by Trustee Jeni Zahn. 5 Ayes, 1 Nay. Motion Passed.
- F. Planning commission-Nothing to report.
- G. Zoning Board- Cathy Gilomen requested a hearing for it's a Piece of Cake Bakery for a special use permit to enclose the front porch.

**VI. OLD BUSINESS:**

**VII. NEW BUSINESS:**

**VIII. CLAIMS: \$68,980.75**

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$68,980.75. Trustee Beil seconds the motion. Roll call vote, all in favor, motion carried.

**IX. OPEN TO PUBLIC:**

- A. Randy Capelle thanked the board for passing the ordinance for Gaming Video.  
B. Stacy Evans stated her concerns on the large amount of penalties and fines for the Illinois Department of Employment Security that had not been reported for past quarters.

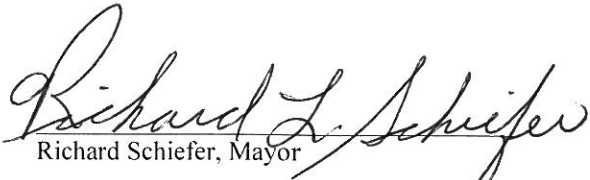
**X. ADJOURNMENT:**

- A. Trustee Ross made motion to adjourn. Trustee Beil seconds. Roll call vote, all in favor, motion passed.

Meeting was adjourned at 9:25 pm

The next meeting will be December 5, 2013 at 7:30 pm

  
Kathy Becker, Village Clerk

  
Richard Schiefer, Mayor