

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, DECEMBER 06, 2012
REGULAR MEETING #12-22

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Trustee Hank Robards
Attorney Ron Motil
Superintendent of Streets Donnie Cuff
Clerk Dawn Miller
Trustee Richard Schiefer
Trustee Pattie Beil
Trustee Ken Miller
Treasurer Tim Thompson
Public Works Director Tim Biggins
Officer Paul Cates
Absent: Trustee Jeni Zahn
Trustee Jared Reilson

II. APPROVAL OF AGENDA:

1. Trustee Miller moved to approve the agenda. Trustee Schiefer seconded the motion. Voice vote, 4 ayes, motion carried.
2. Trustee Beil moved to approve minutes 12-21. Trustee Schiefer seconded the motion. Voice vote, 4 ayes, motion carried.

III. OPEN TO PUBLIC:

1. Dave Prokoff asked how the hearing regarding the Neumann fence could be postponed.
2. George Gavlick asked the three trustees who voted no against the budget to please resign before the elections so people who really have St Jacob at heart could run for the board.

IV. MAYOR'S REPORT:

1. Mayor Muniz reported he is working with the Governors Office with regards to possible funding for a new water tower.
2. Mayor Muniz reported on two legal issues. One is a rezoning request for the old Torbit carpet building on Rt 40 at Rt 4. The other issue is Glen Nuemans fence/wall.

V. REPORTS AND COMMITTEES

A. FOIA OFFICER:

1. Trustee Beil asked about the FOIA report because it hasn't been handed out

B. HOMECOMING:

1. Trustee Schiefer asked about the homecoming report. There will be one that gets handed out at the next meeting.

C. ECONOMIC GROWTH: ZAHN:

1. The Christmas Kickoff was a success. About 160 kids attended. The homecoming pays for the event.

D. INFORMATION TECHNOLOGIES – BEIL:

1. Mayor Muniz a meeting will be scheduled with GTS sometime in January.

E. POLICE COMMITTEE – ROBARDS :

1. Captain Paul Cates would like to hire Albert Duke as a part time officer. He will take some of the hours that Josh Daniels had since Josh can't work as many now that he is a full time officer with the Lebanon Police Department.
Trustee Robards made a motion to Hire Albert Duke as a part-time officer. Trustee Beil second the motion. Roll call vote, all in favor, motion carried.
2. Mayor Muniz reported that several residents have asked why the police cars are not parked at the Village Hall rather than at the Chiefs house. Discussion was held.
3. Trustee Robards gave a report of tickets issued.

F. TREASURERS REPORT - THOMPSON:

G. ORDINANCE & FINANCE – MILLER:

1. Trustee Miller read thru the Tax levy. Discussion was held.
Trustee Miller made a motion to approve Ordinance 12-540 tax levy. Trustee Robards second the motion. Roll call vote, all in favor.
2. Discussion was held regarding a Christmas bonus for full time and part-time employees.
Trustee Miller made a motion to approve full time bonus in the amount of \$125 and part- time in the amount of \$75. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.

H. GRANTS – SCHIEFER

I. PUBLIC WORKS – REILSON

1. Discussion was held regarding the new public works building.
2. The guys have also returned to the project on 6th and Napoleon.

J. AD HOC COMMITTEE:

K. PLANNING COMMISSION:

L. ZONING BOARD:

VI. OLD BUSINESS:

VII. NEW BUSINESS:

1. Jean Tiemann addressed the board regarding the property she owns on 40 near the park and ride. She would like to change the zoning on the front of the property to commercial. She stated that a dollar store is interested in coming in and opening there. She would want it to be a planned unit development. Mayor Muniz told Mrs. Teimann that she needs to contact Keith.

VIII. CLAIMS:

1. Trustee Miller made a motion to approve the claims in the amount of \$66362.18. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.
Trustee Beil asked when the bills get paid and about the bill for the flood on Dakota St.

IX. ADJOURNMENT:

- i. Trustee Robards moved to adjourn at 8:36 pm. Trustee Schiefer seconded the motion. Voice vote, 4 ayes, motion carried.
- ii. The next meeting will be December 20, 2012 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor