

**VILLAGE OF ST. JACOB**  
**213 N DOUGLAS**  
**PRESIDENT & BOARD OF TRUSTEES**  
**THURSDAY, SEPTEMBER 20, 2012**  
**REGULAR MEETING #12-17**

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz  
Trustee Ken Miller  
Trustee Jared Reilson  
Attorney Ron Motil  
Assistant Chief Maggie Hitt  
Public Works Director Tim Biggins  
Superintendent of Streets Donnie Cuff  
Clerk Dawn Miller  
Trustee Hank Robards  
Treasurer Tim Thompson  
Absent: Trustee Richard Schiefer  
Trustee Pattie Beil  
Trustee Jeni Zahn

II. APPROVAL OF AGENDA:

1. Trustee Reilson moved to approve the agenda. Trustee Miller seconded the motion. Voice vote, 3 ayes, motion carried.
2. Trustee Miller moved to approve minutes. Trustee Robards seconded the motion. Voice vote, 3 ayes, motion carried.

III. OPEN TO PUBLIC:

1. Tom Kaminski asked where all the other Trustee's were.

IV. MAYOR'S REPORT:

V. REPORTS AND COMMITTEES

A. FOIA OFFICER:

B. HOMECOMING:

C. ECONOMIC GROWTH: ZAHN:

1. Movies in the park will be Friday October 5, 2012

D. INFORMATION TECHNOLOGIES – BEIL:

E. POLICE COMMITTEE – ROBARDS :

1. Assitant Chief Maggie Hitt reported the Police Department was increasing patrol during the day and at night.
2. Mayor Muniz reported that we need to pass an ordinance regarding part time officers.

F. TREASURERS REPORT - THOMPSON:

1. Treasurer Thompson read thru the Treasurers report.
2. Trustee miller motioned to approve the Treasurers report. Trustee Reilson second motion. Voice vote, 3 ayes, motion carried.

G. ORDINANCE & FINANCE – MILLER:

1. Trustee Miller would like the Budget removed from the agenda.
2. A committee meeting was scheduled for October meeting was scheduled for October 2, 2012 to discuss Employee Compensation and Health Insurance.
3. The Auditor (Kevin Teppen) will be at the next board meeting on October 4, 2012.

H. GRANTS – SCHIEFER

I. PUBLIC WORKS – REILSON

1. The project at 6<sup>th</sup> and Napoleon was started last week. All the culverts have been installed. Some finish work is still needed to complete the project.
2. Mike Maedge is supposed to come in next week and oil and chip some of the roads.

J. AD HOC COMMITTEE:

1. We received the contracts for the new building. Attorney Motil is going to review them.

K. PLANNING COMMISSION:

L. ZONING BOARD:

VI. OLD BUSINESS:

VII. NEW BUSINESS:

VIII. CLAIMS:

1. Trustee Miller made a motion to approve the claims in the amount of \$47357.51. Trustee Reilson second the motion. Roll call vote, all in favor, motion carried.
2. Trustee Reilson asked about a bill for the old red truck. He thinks we should sell it and he doesn't want to spend any more money on it.

IX. ADJOURNMENT:

- i. Trustee Reilson moved to adjourn at 8:03 pm. Trustee Robards seconded the motion. Voice vote, 3 ayes, motion carried.
- ii. The next meeting will be October 04, 2012 at 7:30 pm.

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Dawn Miller, Village Clerk

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Raymond Muniz, Mayor