

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, JULY 05, 2012
REGULAR MEETING #12-13

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Trustee Richard Schiefer
Trustee Pattie Beil
Trustee Ken Miller
Trustee Jared Reilson
Clerk Dawn Miller
Treasurer Tim Thompson
Attorney Ron Motil
Assistant Chief Maggie Hitt
Public Works Director Tim Biggins
Superintendent of Streets Donnie Cuff
Trustee Jeni Zahn
Absent: Trustee Hank Robards

II. APPROVAL OF AGENDA:

1. Trustee Reilson moved to approve the agenda. Trustee Zahn seconded the motion. Voice vote, 5 ayes, motion carried.
2. Trustee Miller moved to approve minutes. Trustee Reilson seconded the motion. Roll call vote, Miller ayes, Reilson ayes, Zahn ayes, Beil ayes, Schiefer no, motion carried 4 to 1.

III. MAYOR'S REPORT:

1. Mayor Muniz reported that the IML summer boards would be held July 26-28, 2012. A reception will be held at Dew Drop on July 26, 2012. All Trustees are invited. Mayor Muniz is going to order some reusable bags for welcome gifts. Mayor Muniz stated the village doesn't have to pay for anything except the bags.
2. The July 19, 2012 meeting has been canceled due to the homecoming.
3. Richard Schmitt presented the board with a report from Jakey in June. He stated that the committee will be donating \$8000 to Keystone Cemetery.

IV. REPORTS AND COMMITTEES

A. FOIA OFFICER:

1. Attorney Motil gave an update on the FOIA request from the previous meeting. He stated the request should be denied because the items requested were personal items that were not produced by the village.

B. HOMECOMING:

1. Clerk Miller reported that everything is in place for the homecoming. Volunteers are needed.

C. ECONOMIC GROWTH: ZAHN:

D. INFORMATION TECHNOLOGIES – BEIL:

1. Trustee Beil would like to meet with Clerk Miller to discuss items for the technology. Clerk Miller said anytime next week.

E. POLICE COMMITTEE – ROBARDS :

1. An ad will be ran for part time officers in the Belleville News Democrat and the Times Tribune.
2. Everyone received a copy of the quote for new police radios. There are several options. One option is a 5 year lease that is \$3015.89 annually. The other option is a monthly payment. Trustee Schiefer made a motion to approve option 1, a yearly payment of \$3015.89. Trustee Beil second the motion. Roll call vote, all in favor, motion carried.

F. TREASURERS REPORT - THOMPSON:

1. Treasurer Thompson said that the budget should be ready in August.

G. ORDINANCE & FINANCE – MILLER:

H. GRANTS – SCHIEFER

I. PUBLIC WORKS – REILSON

1. Resident Eric Jordan addressed the board asking for a culvert to be installed in front of his house to correct a drainage issue that has flooded his basement. Dennis Diaber installed the current culvert at the neighbor's house. We paid for everything except the labor. Trustee Reilson wants to have a committee meeting to discuss. A committee meeting was scheduled for July 24, 2012 at 7:30.
2. A letter will be going out to all residents regarding the online bill pay.
3. 6th and Jacob is at a good stopping point. The cul-de-sac has been installed.

J. AD HOC COMMITTEE:

1. There is a pre bid meeting on July 9, 2012 at the public works building. Everything will be handled by the engineer.

K. PLANNING COMMISSION:

L. ZONING BOARD:

V. OLD BUSINESS:

1. Trustee Schiefer discussed the minutes that were approved at last meeting from May 3, 2012.
- 2.

VII. NEW BUSINESS:

VIII. CLAIMS:

Trustee Reilson moved to approve and pay the bills in the amount of \$22645.75. Trustee Miller seconded the motion. Roll call vote, all in favor, motion carried.
Discussion was held regarding items being charged to water.

IX. OPEN TO PUBLIC:

1. Discussion was held on moving the open to the public to the beginning of the meeting.
2. Resident Laura Meyer thinks that someone may not be able to comment on an item if the open to public stays at the end of the meeting.

X. ADJOURNMENT:

1. Trustee Reilson moved to adjourn at 9:01 pm. Trustee Zahn seconded the motion. Voice vote, 5 ayes, motion carried.
 2. The next meeting will be August 02, 2012 at 7:30 pm.
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Dawn Miller, Village Clerk

Raymond Muniz, Mayor