

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, JUNE 07, 2012
REGULAR MEETING #12-11

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Trustee Richard Schiefer
Trustee Pattie Beil
Trustee Ken Miller
Trustee Jared Reilson
Trustee Jeni Zahn
Clerk Dawn Miller
Treasurer Tim Thompson
Attorney Ron Motil
Assistant Chief Maggie Hitt
Absent: Trustee Hank Robards
Public Works Director Tim Biggins
Superintendent of Streets Donnie Cuff

II. APPROVAL OF AGENDA:

1. Trustee Reilson moved to approve the agenda. Trustee Miller seconded the motion. Voice vote, 5 ayes, motion carried.
2. Trustee Miller moved to approve minutes. Trustee Reilson seconded the motion. Voice vote, 5 ayes, motion carried. Trustee Beil discussed the previous meeting minutes that were not approved.

III. MAYOR'S REPORT:

1. Mayor Muniz reported that Trustee Robards suffered a stroke on Tuesday.
2. Mayor Muniz also reported that Donnie Cuffs grandma passed away so we sent a flower arrangement.
3. Mayor Muniz reported that the BBQ contest was a success.

IV. REPORTS AND COMMITTEES

A. FOIA OFFICER:

B. HOMECOMING:

1. Mike Hartwig attended the meeting and reported on the homecoming. He said that everything is moving along well. Set up will be on Wednesday and Thursday night. There will be a float contest this year.

C. ECONOMIC GROWTH: ZAHN:

D. INFORMATION TECHNOLOGIES – BEIL:

1. A committee meeting was scheduled for Tuesday June 19, 2012 at 7:30 at the Village Hall.

E. POLICE COMMITTEE – ROBARDS :

1. Mayor Muniz reported on the police committee meeting. At the meeting they discussed the radios and whether to lease or purchase. We are also looking into grants to pay for them.

F. TREASURERS REPORT - THOMPSON:

1. Treasurer Thompson handed out a copy of the appropriations ordinance and stated that it has to be passed at the next meeting. Discussion was held regarding some of the amounts.

G. ORDINANCE & FINANCE – MILLER:

1. Trustee Miller made a motion to adopt the prevailing wage ordinance 12-536. Trustee Reilson second the motion. Roll call vote, all in favor, motion carried.
2. Discussion was held regarding assistant chief pay.

H. GRANTS – SCHIEFER

1. Discussion was held regarding who to contact for a possible grant for police radios.

I. PUBLIC WORKS – REILSON

1. Susan Piazza attended the meeting to report on the new recycle bins. She stated that they were going to be delivered on Wednesday June 13, 2012 and that cart servicing would start the following week.
2. Discussion was held regarding the online bill pay for utility bills.
3. The sidewalk at church has been replaced and when Tim and Donnie come back to work they will work on 6th and Jacob.
4. Discussion was held regarding 6th and Napoleon with a projected start date of August 2012.

J. AD HOC COMMITTEE:

1. Discussion was held regarding the public works shed. Mayor Muniz is meeting with Oats and Associates on June 18, 2012. The project will be placed out to bid in early July.

K. PLANNING COMMISSION:

L. ZONING BOARD:

V. OLD BUSINESS:

1. Discussion was held regarding the job applications received for the summer hire position. We hired Andy Kock and Brett Diaber. Andy has since decided to leave us for a full time position. Trustee Reilson made a motion to hire Brandon Webb and Brett Diaber for the summer position. Trustee Miller second the motion. Roll call vote, all in favor, motion carried.
2. Attorney Motil answered a question from the previous meeting regarding attorney position with the Village.

VII. NEW BUSINESS:

1. Jakey in June BBQ vendors made \$22000 at the event. There were complaints regarding the restrooms at the activity center.

VIII. CLAIMS:

Trustee Miller moved to read the claims by total. Trustee Reilson seconded the motion. Voice Vote, 5 ayes, motion carried.

Water	\$20406.39	
Sewer	\$547.08	
Trash		
Water/Sewer/Trash Total		\$20953.47
General Funds	\$346.60	
Ordinance Finance	\$1187.50	
Ordinance & Finance Total		\$1534.10

Police	\$569.11
Street & Alley	\$2593.42
Public Grounds	\$1455.14
Economic Development	\$1397.25
MFT	
Grand Total	\$28502.49

Roll call vote, Reilson ayes, Miller ayes, Zahn ayes, Beil ayes, Schiefer no. Motion carried 4 to 1. Discussion was held regarding a couple of the bills.

IX. OPEN TO PUBLIC:

1. Resident Joe Beil had some questions regarding the board response to public. He also asked if the Village picks up grass clippings.

X. ADJOURNMENT:

1. Trustee Beil moved to adjourn at 8:50 pm. Trustee Zahn seconded the motion. Voice vote, 5 ayes, motion carried.
2. The next meeting will be June 21, 2012 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor