

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, MAY 17, 2012
REGULAR MEETING #12-10

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Trustee Hank Robards
Trustee Richard Schiefer
Trustee Pattie Beil
Trustee Ken Miller
Trustee Jared Reilson
Trustee Jeni Zahn
Clerk Dawn Miller
Public Works Director Tim Biggins
Treasurer Tim Thompson
Attorney Ron Motil
Superintendent of Streets Donnie Cuff
Assistant Chief Maggie Hitt

II. APPROVAL OF AGENDA:

1. Trustee Miller moved to approve the agenda. Trustee Robards seconded the motion. Voice vote, 6 ayes, motion carried.
2. Trustee Miller moved to approve minutes. Trustee Reilson seconded the motion. Roll call vote, Reilson ayes, Miller ayes, Zahn abstain, Beil no, Robards no, Schiefer no. Motion failed. Discussion was held regarding form of minutes and standards for meeting minutes cited by Attorney Motil. Trustee Robards didn't feel the minutes accurately stated his comments.

III. MAYOR'S REPORT:

1. Trustee Reilson made a motion to approve the Bicentennial Proclamation war of 1812 Remembrance Day. Trustee Zahn second the motion. Voice vote, 6 ayes, motion carried.

IV. REPORTS AND COMMITTEES

A. FOIA OFFICER:

1. FOIA report was read. There was only one request for the month.

B. HOMECOMING:

1. Trustee Zahn reported on the homecoming. Everything is pretty much in place.

C. ECONOMIC GROWTH: ZAHN:

D. INFORMATION TECHNOLOGIES – BEIL:

1. A committee meeting was scheduled for Tuesday May 29, 2012 at 7:30 at the Village Hall.

E. POLICE COMMITTEE – ROBARDS :

1. Discussion was held regarding Assistant Chief wages.
2. A committee meeting was scheduled for Tuesday May 22, 2012 at 7:30 at the Village Hall to discuss police radios and Assistant Chief wages.

- F. TREASURERS REPORT - THOMPSON:
1. Trustee Reilson made a motion to accept the Treasurers report. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.
- G. ORDINANCE & FINANCE – MILLER:
- H. GRANTS – SCHIEFER
- I. PUBLIC WORKS – REILSON
1. Discussion was held regarding the online bill pay for utility billing. A letter to the residents will be sent as soon as the online system is set up.
 2. 6th and Jacob will be finished as soon as the guys get caught up on a few other jobs. Discussion was held regarding the curbs and cul-de-sac
 3. Sidewalk at church will be fixed next week.
 4. Discussion was held regarding a start date for 6th and Napoleon.
 5. A resident approached Mayor Muniz about a stop sign at 5th and Douglas. There are several kids that live near there and it is a bus stop. Item to be discussed at next committee meeting.
- J. AD HOC COMMITTEE:
1. Discussion was held regarding the Village Hall.
 2. Discussion was held regarding the public works shed. Plans will be presented to the board when they are complete. The two buildings will not be combined. We will have to do breeze way.
- K. PLANNING COMMISSION:
- L. ZONING BOARD:
- V. OLD BUSINESS:
1. An ad was ran for the summer hire position. Mayor Muniz would like to hire two summer helpers at the rate of \$8.50. Trustee Reilson made a motion to hire 2 summer helpers not to exceed the total cost of \$5000. Trustee Miller second the motion. Roll call vote, all in favor, motion carried.
- VII. NEW BUSINESS:
1. Resident Joe Beil addressed the board regarding a letter he received about a necessity of needing a business license.
 2. Discussion was held regarding the time limit for speaking at a public meeting.
- VIII. CLAIMS:
- Trustee Robards moved to read the claims by total. Trustee Zahn seconded the motion. Voice Vote, 6 ayes, motion carried.

	Water	\$8563.02	
	Sewer	\$3161.10	
	Trash	\$8123.83	
	Water/Sewer/Trash Total		\$19847.95
	General Funds	\$2878.46	
	Ordinance Finance	\$	
	Ordinance & Finance Total		\$2878.46
	Police	\$1142.24	
	Street & Alley	\$2457.95	

Public Grounds	\$654.55
Economic Development	\$18.55
MFT	
Grand Total	\$26999.70

Roll call vote, all in favor, motion carried.

IX. OPEN TO PUBLIC:

1. Resident Darla Schau addressed the board regarding her concerns regarding all the bickering and fighting among the board. She thinks it's embarrassing and that it makes this town look like a joke.
2. Joe Beil asked that the board reconsider their policy about speaking at public meetings.
3. Joe Beil asked a question about the role of the village attorney

X. ADJOURNMENT:

1. Trustee Robards moved to adjourn at 8:48 pm. Trustee Schiefer seconded the motion. Voice vote, 6 ayes, motion carried.
2. The next meeting will be June 07, 2012 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor