

**VILLAGE OF ST. JACOB**  
**213 N DOUGLAS**  
**PRESIDENT & BOARD OF TRUSTEES**  
**THURSDAY, APRIL 21, 2011**  
**REGULAR MEETING #11-08**

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz  
Trustee Ken Miller  
Trustee Tim Thompson  
Trustee Hank Robards  
Trustee Jared Reilson  
Trustee Laura Meyer arrived @ 7:36  
Clerk Dawn Miller  
Tim Biggins  
Donnie Cuff  
Absent : Steve Howe

II. APPROVAL OF AGENDA:

1. Trustee Thompson moved to accept the agenda. Trustee Robards second the motion. Voice vote, 4 ayes, motion carried.
2. Trustee Robards moved to accept minutes. Trustee Thompson second the motion. Voice vote, 4 ayes, motion carried.

III. REPORTS OF COMMITTEES:

A. APPOINTMENTS:

1. Mayor Muniz stated that he wanted to Appointment Trustee Robards to Ryan Junkers empty seat. Mayor Muniz then stated that Trustee Robards would need to resign and then be appointed.
2. Trustee Miller made a motion to accept the Resignation of Trustee Robards. Trustee Thompson second the motion. Voice vote, 3 ayes, motion carried.
3. Trustee Reilson made a motion to accept the appointment of Hank Robards for the term of 2 years. Trustee Thompson second the motion. Voice vote, 3 ayes, motion carried.
4. Mayor Muniz would like to appoint Ron Motil as Village Attorney since George Marron resigned as of March 31, 2011. Trustee Thompson second the motion. Voice Vote, 4 ayes, motion carried.

B. MAYOR'S REPORT

1. Mayor Muniz reported that we need to look at getting policies in place for the Mill Pond.
2. Steve Pate is going to install the fountain at the Mill Pond in the next couple of days.
3. The street department added some new rock around the Mill Pond.
4. Mayor Muniz stated that the Local Distribution fund is in a very critical state. The government wants to reduce the fund by 3 million. The Village portion will be about \$27,000. The IML is not in favor of the cut and they are doing what they can to try and stop it from going thru. The Distribution fund is the local share of income tax. It equals about \$23.40 per person. The IML proposed that we receive the money electronically. There will be an article in the Belleville News Democrat on Sunday.

C. COMMUNITY DEVELOPMENT: MEYER

1. The Easter egg hunt was April 17, 2011 at noon. It went great. The Spanish Club helped with the eggs. They were wonderful. Great Job to all that helped.
2. Trustee Meyer asked about Movies in the Park Board. Clerk Miller stated that the Park is handling the movies in the park this year. That we will continue to help as needed.

D. WATER & SEWER COMMITTEE – REILSON:

1. Some of the sewer taps on Marine Road were done today. The bore was also done today. We had to cut a water line to one of the residents on Marine Road for a couple of hours while they did the bore but it is now fixed.

E. POLICE COMMITTEE – ROBARDS :

F. ORDINANCE & FINANCE – MILLER:

1. Trustee Miller read thru the Treasurers report for the end of the Fiscal year. Trustee Thompson stated that if we wouldn't have had as many water taps as we did that it would have been a lot worse. Trustee Miller then went through the line item budget. We did very well with the property tax.
2. When we do the next budget we need to look at the state budget lines since they are all over the amounts that we budgeted. Building permits were also up this year. We overspent in overtime salaries and in water supplies. Trustee Miller is pleased at the way it played out this year. We will need to work on a few funds but we are better off now than we were 5 or 6 years ago.
3. Trustee Meyer asked if we can offer comp time instead of overtime. Village Attorney Ron Motil said that we could if we have it in our employee handbook.
4. Trustee Miller and Mayor Muniz meet with the Lions Club members a few weeks ago and discuss policies and procedures for the Activity Center. Trustee Miller read through the new Ordinance regarding Policies and Procedures. Trustee Miller made a motion to approve Ordinance 11-528 Policies and Procedures for the Activity Center. Trustee Thompson second the motion. Roll call vote, all in favor, motion carried.

G. PUBLIC GROUNDS & BUILDINGS – THOMPSON

H. STREET & ALLEY/MFT – JUNKER:

1. Mayor Muniz stated that we hire a kid every summer to cut the grass. We pay \$8.50 an hour. It would be after school till the end of May and will continue to cut grass thru September. It taked Barkley one entire day to cut grass and that doesn't include weed eating or the sidewalks. We have always hired a summer hire. It allows the street department to work on more streets. Trustee Reilson stated that we have 4 guys, he doesn't understand why the guys can't share the responsibility. He also doesn't think that there should be overtime unless there is an emergency. Trustee Thompson stated that some of the overtime is when the guys attend the meetings. Trustee Reilson thinks it's a way to cut back. Trustee Thompson agrees. Mayor Muniz stated that we have a lot of stuff that needs to get done. Trustee Miller wants to know when we plan on getting someone to start. Mayor Muniz stated as soon as the new hire could. Mayor Muniz stated that he wanted to hire Brett Daiber. Trustee Miller stated the issue isn't who it is, its can we afford it. Trustee Miller thinks we should wait for the new board and then decide. Mayor Muniz stated that he doesn't want any of our guys to do the major jobs by themselves and that he understands that we are trying to do the best we can with the budget restraints. Trustee Miller stated that he isn't saying we can't hire someone, just that it needs to be discussed. Trustee Meyer asked why we don't post the job anymore. Ron said that we don't have to. Most municipalities don't since it is part-time. We will table the discussion until next meeting.
2. Trustee Meyer asked about 6<sup>th</sup> and Napoleon. Mayor Muniz stated that the grant that was put into place and that we were awarded in still in question. We are waiting to hear whether we will get it or not.

IV. PLANNING COMMISSION:

IV. ZONING BOARD:

1. We are waiting for the new board to be seated to review the zoning ordinance.

VI. OLD BUSINESS:

VII. NEW BUSINESS:

1. Trustee Robards would like to get permission for the American Legion to do the fishing derby at the Mill Pond on May 21, 2011 from 10 to 2. Trustee Meyer made a motion to approve the use of the Mill Pond for the American Legion fishing derby. Trustee Reilson second the motion. Roll call vote, Robards – present, Meyer – yes, Reilson – yes, Thompson – yes, Miller – yes. Motion carried. Trustee Miller stated that they would need to have insurance that lists the Village as additionally insured for the event.

VIII. CLAIMS:

Trustee Thompson moved to read the claims by total. Trustee Meyer seconded the motion. Voice Vote 4 ayes, motion carried

V. OPEN TO PUBLIC:

1. Pattie Beil asked how the Local distributive funds are spent. Trustee Miller stated that they are in the general fund but that it isn't broke down to say where each dollar is spent.
2. Trustee Miller thanked Trustee Meyer and Trustee Thompson for all of their work. He said it's been a pleasure.

VI. CLOSED SESSION:

1. Trustee Robards made a motion to go from open to closed session to discuss litigation at 8:37. Trustee Thompson second the motion. Voice vote, 5 ayes, motion carried. Mayor Muniz invited the new board members to stay for the closed session but stated that what is discussed in closed session needs to remain in closed session.

VII. OPEN SESSION:

1. Trustee Thompson made a motion to go from closed to open session at 9:11 p.m. Trustee Meyer second the motion. Voice vote, 5 ayes, motion carried.

VIII. ADJOURNMENT:

1. Trustee Meyer moved to adjourn at 9:11. Trustee Thompson seconded the motion. Voice vote, 5 ayes, motion carried.
2. The next meeting will be May 5, 2011 at 7:30 pm.

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Dawn Miller, Village Clerk

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Raymond Muniz, Mayor