

**VILLAGE HALL
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
WEDNESDAY, DECEMBER 20, 2023
REGULAR MEETING MINUTES #23-24
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

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|----------|------------------------|------------------------|
| Present: | Mayor Richard Schiefer | Trustee Nathan Schmidt |
| | Kathy Becker | Trustee George Gavlick |
| | Chief Kukla | Trustee Curtis Kinnick |

Absent: Trustee Tim Elliott
Trustee Dawn Ross

Quorum present
Meeting called to order at 6:30 pm

I. APPROVAL OF AGENDA:

- Trustee Gavlick made a motion to approve minutes 23-23 for December 6, 2023. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
- Trustee Gavlick made a motion to approve the agenda for 23-24 for December 20, 2023. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

III. TO THE PUBLIC

IV. TREASURER:

VI. COMMITTEE:

A. COMMUNITY DEVELOPMENT/HEALTH:

- Trustee Kinnick had nothing to report.

B. WATER AND SEWER:

- Trustee was not present.
- Trustee Gavlick had nothing to report on the water tower.
- Trustee Gavlick had nothing to report on the sewer lining application.
- Lift station on Keck Rd to be discussed during the public works report.

C. POLICE:

- Trustee Elliott was not present.
- Chief Kukla reported that they had no incidents, issued 6 tickets, and collected \$1,097 in fines.
- Chief Kukla reported that he interviewed Jessica Thornton as a possible part-time police officer.

D. ORDINANCE AND FINANCE:

- Trustee Gavlick made a motion to approve the donation to the Highland Moose Lodge in the amount of \$1500.00 towards the "Shop with a Cop" this year and to be paid out of the homecoming account. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

E. PUBLIC GROUNDS & BUILDINGS:

- Trustee Schmidt report that the employee shirts have been ordered.

F. STREETS AND LANES/MOTOR FUEL TAX:

- Trustee Richeson was not present.
- Trustee Gavlick requested to remove the skidster from the agenda until after the appropriation budget next year.

V. REPORTS:

- A. Village Attorney- Nothing to report.
- B. Engineer Report- Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Public Works- Nick report that Jackson had surgery yesterday and has a Dr. note stating he can work light duty and he will be taking the old water meters apart for scraping.
The new water meters have all been installed except for 42 that are inside houses, and they will be moving all meters outside. The water bills this month will be estimated due to the Locis software needing more time for the uploads of new meters.
The sewer relining on Marine Rd will be installed after the first of the year.
They had to have the lift station on Keck Rd pumped because of residents using disposable wipes that had it clogged. Discussion ensued on a monitoring system.

VI. OLD BUSINESS:

VII. NEW BUSINESS:

- 1. Chief Kukla stated that Officer Hewitt would like to get certified as a DARE officer, it is a 2-week class and is in Indiania. Justin to get all estimated cost to bring to the board.

VIII. CLAIMS:

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$16,010.13. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
- B. Trustee Gavlick made a motion to approve the claim in the amount of \$23,500 to Core & Main for new meter system software. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

IX. OPEN TO PUBLIC:

X. CLOSED SESSION:

Trustee Gavlick made a motion to into Closed Session for the purpose of discussion the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Schmidt second. Voice call vote all in favor, motion passed.


XI. OPEN SESSION:

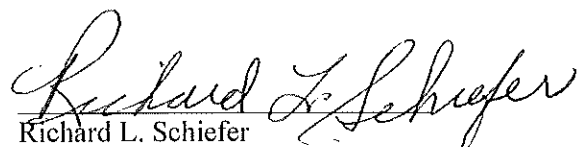
- A. Trustee Gavlick made a motion to approve the hiring of Jessica Thornton as a part-time officer at \$18 per hour while training and then go to \$20 per hour when patrolling on her own. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

X. ADJOURNMENT:

- A. Trustee Gavlick made a motion to adjourn. Trustee Schmidt seconds. Voice call vote, all in favor, motion passed.

Meeting adjourned 7:01 p.m.


Kathy Becker


Richard L. Schiefer