

**VILLAGE HALL
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
WEDNESDAY, DECEMBER 6, 2023
REGULAR MEETING MINUTES #23-23
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer Trustee Nathan Schmidt
Kathy Becker Trustee George Gavlick
Chief Kukla Trustee Curtis Kinnick
Trustee Dawn Ross

Absent: Trustee Tim Elliott

Quorum present
Meeting called to order at 6:30 pm

I. APPROVAL OF AGENDA:

1. Trustee Richeson made a motion to approve minutes 23-22 for November 15, 2023. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve the agenda for 23-23 for December 6, 2023. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

III. OPEN TO THE PUBLIC:

IV. TREASURER:

October minutes

The cash balance is \$1.5 million. The history for the villages cash flow is that a fiscal year begins with the lowest balance of the year. It begins to increase in June and peaks in July and October. The balance is steady until January. Virtually no property tax receipts occur until June. Therefore, operations must be funded from cash reserves. However, by the end of any given fiscal year, the balance is greater than it was at the beginning of the fiscal year. That has not been the trend for the fiscal year that will end in March. The cash balance has hovered at that \$1.5 million. Given the level of expenditures since April it is reasonable to expect that at best there will be no increase in the balance. Furthermore, there are expenditures that have occurred since the date of this report, October 31, 2023, and will further impact the cash balance at a time when our greatest levels of income are in the past.

There is a Village-wide surplus of \$70K for the month of October. The only exception is the insurance fund. The annual premium of 38,000 dollars was paid. No further expenditures will occur in the insurance fund for the remainder of the fiscal year. For the year to date there is a deficit. There is a deficit in the motor fuel tax fund of \$44,000, a deficit in the debt service fund of \$42,000, and a deficit in the sewer fund of \$83,000. The causes of those things have been discussed in prior months and will not be repeated within this report. The police fund has a deficit of \$644 for the month of October and a year-to-date deficit of \$62,000. That figure includes \$11,000 in capital expenditures. The line item that is responsible for the deficit is salaries which are necessary to maintain well-trained and well-staffed law enforcement officers. In the sewer fund there was an expenditure for \$8600 for lagoon maintenance and 4th the fee to Chris Horstman. Mr. Horstman consults with Nick on waste and water management. He does the water testing, and his retainer is far less than hiring someone full time.

V. COMMITTEE:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Trustee Kinnick reported that everything went well at the Christmas in the Village, and we had over 100 children that attended.

B. WATER AND SEWER:

1. Trustee Ross had nothing to report on the water tower.

2. Trustee Ross to schedule a committee meeting to proceed with the funding of the sewer lining and an ordinance regarding the new water meters.
- C. POLICE:
1. Trustee Elliott was not present.
 2. Chief Kukla reported that he, Justin Hewitt, and Dave Gross hosted and shopped with 3 kids for shop with a cop on Saturday, December 2, 2023.
 3. Chief reported that the handheld radios have been shipped.
- D. ORDINANCE AND FINANCE:
1. Trustee Gavlick made a motion to approve the 2024 Tax Levy ordinance 23-626 with an increase of 4.9%. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
 2. Trustee Gavlick made a motion to approve the renewal of the employee health insurance with United Healthcare with the increase of 11% for the same plan. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
- E. PUBLIC GROUNDS & BUILDINGS:
1. Trustee Schmidt had nothing to report.
- F. STREETS AND LANES/MOTOR FUEL TAX:
1. Trustee Richeson had nothing to report.
 2. Skidster tabled to next meeting.

VI. REPORTS:

- A. Village Attorney- Nothing to report.
- B. Engineer Report-
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Public Works- Nick report that the north sand filter is not draining correctly, and we need to extend the line with rip rap. The red truck was in the shop for repairs because it was leaking anti-freeze. They have been picking up leaves and will do so until next week. They have installed all the new shelving, and all equipment is off the ground and organized. He reports that we are still waiting on IDOT for the permit to install the 100 of sewer lining on Marine Road. The company has started replacing the water meters and have approximately 200 of them done. He will be scraping out the old meters.

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

IX. CLAIMS:

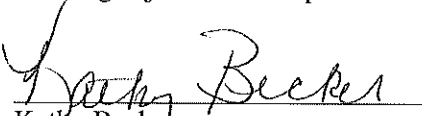
- A. Trustee Gavlick made a motion to approve the claims in the amount of \$39,457.57. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
- B. Trustee Gavlick made a motion to approve the claim in the amount of \$142,832.00 to Core & Main for the new electronic water meters and the funds being paid out of the ARPA money. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

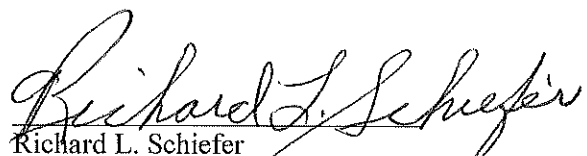
X. OPEN TO PUBLIC:

XI. ADJOURNMENT:

- A. Trustee Gavlick made a motion to adjourn. Trustee Richeson seconds. Voice call vote, all in favor, motion passed.

Meeting adjourned 7:03 p.m.


Kathy Becker


Richard L. Schiefer