

VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, March 15, 2023  
REGULAR MEETING MINUTES #23-06  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present: Mayor Richard Schiefer  
Clerk Kathy Becker  
Trustee Nathan Schmidt  
Trustee George Gavlick  
Trustee Guideon Richeson  
Trustee Tim Elliott

Absent: Trustee Dawn Ross

Quorum present  
Meeting called to order at 6:30 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Richeson made a motion to approve the minutes 23-05 for March 1, 2023. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve the agenda for 23-06 for March 15, 2023. Trustee Elliott seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

1. Mayor Schiefer appointed Catherine Ritzel to the homecoming committee. Trustee Richeson made a motion to approve the appointment. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

**III. TREASURER REPORT:**

Trustee Richeson made a motion to approve the treasurer report for February. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

**IV. OPEN TO PUBLIC:**

1. Shawn Dickerson addressed the board stating they were issued a citation for barking dogs. She stated that they have 4 dogs and when they go out someone is out with them, and they are not barking all the time. There are other neighbors with dogs and it is not theirs that are barking constantly.
2. Margaret Shank address the board stating that the dogs that they have been cited for are 5-7 years old and they are on a schedule to go outside and are not out all day barking.
3. Bobby Strobel address the board regarding the issue on the dogs. He stated that the neighbor that is complaining about barking dogs complain about everything all the time. He has no complaints about the dogs in this issue,
4. Germainy Rehg address the board and stated that she lives across the street from Mrs. Shank and her daughter and neighbors all around them have dogs, she hears dogs barking but not continuous . The people that are complaining are rude.

**V. COMMITTEE:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Schmidt reported that they are moving forward with the homecoming. They ordered another cash register to help with the food lines.

**B. WATER AND SEWER:**

1. Trustee was not present. Trustee Gavlick stated there is no update on the water tower.
  2. Trustee Gavlick stated that the fire hydrant project on Hwy 40 at the Dollar General has been completed.
  3. Trustee Gavlick stated that he is waiting on Trustee Ross to schedule a committee meeting to discuss water rate increase.
  4. Trustee Gavlick made a motion to accept the intergovernmental agreement between St Jacob Township and Village of St Jacob for equipment rental. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
  5. Discussion ensued on the Village getting back on the IEPA list for a Sewer Lining Project Plan.
- C. POLICE:
1. Trustee Elliott had nothing to report.
  2. Chief Kukla reported that they collected \$346 in fines. The LPR camera is installed just waiting on CSX railroad will have to hook up the electric
- D. ORDINANCE AND FINANCE:
1. Discussion ensued on the part time year-round public works position. The position has been posted to social media. The board would like it to also be advertised in the Pioneer paper. The chairman of committees of water & sewer, streets & alleys and public ground will be handling the interview process.
  2. Timecards discussion tabled to next meeting.
- E. PUBLIC GROUNDS & BUILDINGS:
1. Trustee Gavlick made a motion to approve the purchase of 2 baby changing tables & 3 paper towel dispensers for the restrooms at the Activity Center. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
- F. STREETS AND LANES/MOTOR FUEL TAX:
1. Trustee Richeson reported the Ameren has installed the pole for the street light at Dollar General & Hwy 40 so the street light project should be completed soon.
  2. Trustee Richeson stated that K.R.B. has the main portion of the crosswalk completed but waiting on the signs, they should be installed by the end of April.

## **VI. REPORTS:**

- A. Village Attorney-Mayor Schiefer ask the board for their approval to obtain legal actions to address the drainage issues on Elm & 5<sup>th</sup> Streets.
- B. Engineer Report- Nothing to report.
- C. FOIA request- 1 FOIA
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Public Works-Nick reported that Haier Plumbing and Heating still have not dropped of the supplies for the sand filter project. Sunday they had to call out R&M for a sewer backed up over on Ellis Rd cause by a large grease ball. Nick contacted Litteken Plumbing to install the dry fire hydrant and has not received a call back. They started the meter reads today and having trouble with the meters picking up, he called Master Meter about the problem. They will start the grass mowing season on Friday weather permitting.

## **VII. OLD BUSINESS:**

## **VIII. NEW BUSINESS:**

**IX. CLAIMS:**


A. Trustee Gavlick made a motion to approve the claims in the amount of \$30,069.69. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

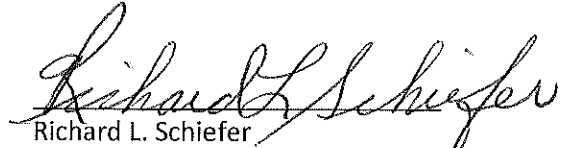
**X. OPEN TO PUBLIC:**

**XIII. ADJOURNMENT:**

A. Trustee Richeson made a motion to adjourn. Trustee Elliott seconds. Voice call vote, all in favor, motion passed.

Meeting adjourned 7:22 p.m.

  
Kathy Becker

  
Richard L. Schiefer